

HEALTH AND SAFETY



This is the statement of general policy and arrangements for: ***The InCrowd Safety Partnership***

Adam Robson, Head of Centre (HoC) has overall and final responsibility for health and safety

Adam Robson (HoC), Jason Kenny Centre Partner (CP) and Peter Jones Centre Partner (CP) has day-to-day responsibility for ensuring this policy is put into practice

Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are <i>The InCrowd Safety Partnership</i> going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Adam Robson (HoC), Jason Kenny (CP) and Peter Jones (CP)	<p><i>The InCrowd Safety Partnership</i> workplace will be defined by the venues of the training provision. Where relevant, the venue [relevant] assessment of risk will be adopted.</p> <p>Postulated hazards have been identified assessed and managed through <i>The InCrowd Safety Partnership</i> risk assessment v1.0 (March 2024)</p> <p>This is not definitive and will remain under review in-line with <i>The InCrowd Safety Partnership</i> - Quality Assurance policy.</p> <p>Hitherto; the leading partner is responsible for convening a partnership debrief after each course; partners will review and act upon corporate client and individual learners' feedback, as required.</p>
Provide clear instructions and information, and adequate training, to ensure partners are competent to do their work	Adam Robson (HoC), Jason Kenny (CP) and Peter Jones (CP)	<p><i>The InCrowd Safety Partnership</i> has developed a Quality Assurance Policy:</p> <ul style="list-style-type: none"> • Monitoring corporate client and individual learner feedback • Standardisation • Continuing professional development (CPD) • Internal processes • Monitoring & sampling

HEALTH AND SAFETY



		<ul style="list-style-type: none"> • IQA roles & responsibilities <p>This includes but is not limited to:</p> <p>Improving the standard of training provided across the sector and maintaining partners' knowledge, experience, and skills are partnership strategic objectives. All partners are active members of their respective professional bodies and attend regular CPD events.</p>
Implement emergency procedures – evacuation in case of fire or other significant incident.	Adam Robson (HoC), Jason Kenny (CP) and Peter Jones (CP)	<p><i>The InCrowd Safety Partnership</i> provides accredited training courses in crowd safety, management, and preparedness.</p> <p>This will be delivered at multiple venues. Emergency procedures for each and every venue will be briefed as part of course housekeeping.</p>
Maintain safe and healthy working conditions, and maintain equipment.	Adam Robson (HoC), Jason Kenny (CP) and Peter Jones (CP)	<p><i>The InCrowd Safety Partnership</i> provides accredited training courses in crowd safety, management, and preparedness.</p> <p>Built into this training are healthy learning and working practices which include both learner and trainer needs.</p> <p>This will include, but not limited to, high quality engaging material for learning, regular breaks factored into the course and suitable, light and temperature controls venue(s).</p>

HEALTH AND SAFETY



The InCrowd Safety Partnership Risk Assessment v1.0

The InCrowd Safety Partnership

Date of risk assessment: 8 March 2024

What are the hazards?	Who might be harmed and how?	What will we do?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Slips and trips	Corporate clients, individual learners and visitors may be injured if they trip over objects or slip on spillages.	<p>General good housekeeping is carried out.</p> <p>All areas well lit, including stairs. No trailing leads or cables.</p> <p>Staff keep work areas clear, e.g. no boxes left in walkways, deliveries stored immediately.</p>	<p><i>The InCrowd Safety Partnership</i> workplace will be defined by the venues of the training provision.</p> <p>Where relevant, the venue [relevant] risk assessment will be adopted.</p>	Adam Robson (HoC), Jason Kenny (CP) Peter Jones (CP)	From now on	08/03/24
Injury from faulty or ill maintained equipment	Corporate clients, individual learners and visitors may be injured if they use <i>The InCrowd Safety Partnership equipment</i> (owned or rented) if it is faulty, ill maintained or used in a manner for which it was not designed.	All equipment used by <i>The InCrowd Safety Partnership</i> corporate clients or individual learners will be of a good standard, maintained in working order and replaced if faulty.	<p>Where relevant, the venue [relevant] risk assessment will be adopted.</p> <p>If using venue equipment, a visual check will be carried out before use.</p>	Adam Robson (HoC), Jason Kenny (CP) Peter Jones (CP)	From now on	08/03/24

HEALTH AND SAFETY



<p>Trauma from lived experience linked to training material or areas of discussion / workshops / exercises.</p>	<p>Corporate clients, individual learners and visitors.</p>	<p>Training will only be delivered by one or more members of the partnership. All members of the partnership are qualified trainers.</p> <p>All partners have experience of trauma informed approach and are aware and alive to potential triggers for individuals.</p> <p>This will, for the greater extent be eliminated from the course material.</p>	<p>Trainers will remain vigilant during the training sessions and if appropriate approach and support any learners affected.</p> <p>Sign posting to support services is an option that could be offered.</p>	<p>Adam Robson (HoC), Jason Kenny (CP) Peter Jones (CP)</p>	<p>From now on</p>	<p>08/03/24</p>
<p>Falling ill during training sessions</p>	<p>Corporate clients, individual learners and visitors.</p>	<p>Ensure that first aid and first aider provision is identified at each venue.</p> <p>Trainers to have charged mobile phones.</p>	<p>Where relevant, the venue [relevant] risk assessment will be adopted.</p>	<p>Adam Robson (HoC), Jason Kenny (CP) Peter Jones (CP)</p>	<p>From now on</p>	<p>08/03/24</p>

Note: Combined risk assessment and policy in accordance with the Health and Safety Executive 08/14

HEALTH AND SAFETY



Signed/Position:

A handwritten signature in black ink, appearing to read "A Robson".

Adam Robson
Head of Centre
The InCrowd Safety Partnership

Revision number & date: v.1.0 08 March 2024

Next review date: 01 April 2025

